






# Techno College of Engineering Agartala

AN ENGINEERING COLLEGE, APPROVED BY AICTE, MHRD GOVT. OF INDIA  
& AFFILIATED TO TRIPURA UNIVERSITY(A CENTRAL UNIVERSITY)

Campus : Maheshkhola, Anandanagar, Agartala(w) | City Office - Ramnagar Road No.-02, Near Eastern Commerce, Agartala(W), 799001

 [www.tiaedu.org](http://www.tiaedu.org)  +91-60333 92796/97/98  +91-60333 92797

## Pre-Admission Declaration

I, Mr./Ms. \_\_\_\_\_ S/D/O \_\_\_\_\_ having date \_\_\_\_\_  
of Birth \_\_\_\_\_ residing at \_\_\_\_\_

I, hereby declare that:

I/We understand that Techno College of Engineering Agartala (henceforth referred to as TCEA) follows the norms of AICTE regarding REFUND of money: which means there will be NO REFUND OF MONEY (full or partial) after the commencement of class. I/we hereby acknowledge this matter and admit not to bring any dispute on this matter to any kind of forum directly and/or indirectly.

I/We understand that "Private Tuition" is strictly banned at TCEA. Parents and Guardians are advised to inform the TCEA authority should anyone approach them for this purpose using TCEA's name. Parents/Guardians are also advised to approach the TCEA authority should the student in question require any special help academically at any point in time.

I/We understand that TCEA desires and advises Parents/Guardians to keep close contact with the authority to remain updated on the attendance status and academic performance of the students periodically.

I/We understand that TCEA allows only non-political representation through the selected representatives (by TCEA, through merit only) for lodging any complaints/grievances. I/We also understand that should we not follow this process, our claim for any grievances/complaints to any other forum becomes automatically void.

I/We also understand that as a student of TCEA, I must not participate in any mass demonstrations, unrest, or any other activity which can violate the environment of the TCEA campus. My participation in such activities may qualify me to get punitive action which includes but is not limited to suspension of classes, financial penalty, and revocation of rights to continue as a student at TCEA, etc.

I/We understand that it is mandatory to avail of the transport provided by the TCEA authority by paying the requisite fees per semester basis except for students needing special care and/or physically handicapped students for whom a special vehicle may be needed. Use of personal vehicles, including motorbikes, within the campus is not permissible except with special exception and reasons.

I/We understand that 80% attendance is mandatory for every TCEA student. Tutorials, tests must be duly attended, and assignments must be submitted on time without failure. Should any student fail to have 80% attendance, they would be required to follow special TCEA processes, which may include but are not limited to personal declaration, affidavit from the parent/guardian, financial penalties, etc.

TCEA reserves all the right to bar/disallow any student from appearing in semester examinations based on attendance and performance in internal tests to maintain its high academic standards.

The decision taken by the TCEA authority in this regard cannot be contested, and no attempts should be made to lift the restriction. There will be monthly student-guardian meetings for student attendance issues, and at the time of the meeting, guardians must carry a printout of the respective student's monthly attendance report.

I/We understand that TCEA has ZERO tolerance for ragging. No student must participate in any kind of ragging directly or indirectly. I/We also declare that we shall submit the anti-ragging affidavit per AICTE, Govt. of India rules before the commencement of the academic session.

I/We understand that the student shall remain responsible for paying the semester fees on time following the notification of the TCEA authority.

Should any student fail to pay fees on time, they must obtain special permission from the HOD (Student Affairs) before the due date of payment stating the reason and affirming a fixed date of payment.

Non-payment of fees within the due and/or extended dates would require fines and beyond a certain date, TCEA authority will reserve the right to suspend the student from attending classes as well as debar them from attending all tests and examinations, including semester examinations conducted by Tripura University.

I/We understand that TCEA is keen to preserve its academic and professional excellence to remain competitive in the marketplace.

All students must adhere to the TCEA's own designed and prescribed materials for lab and workshop purposes.

I/We understand that students must participate in TCEA-conducted GATE-Prep/ICT-EETP and/or similar events, which include but are not limited to short-term professional courses, web-based assignments, testing, and prep classes for PO/SSC exams, etc., built to prepare candidates for competitive examinations.

If a parent/guardian/student wishes to skip these programs, they automatically waive the right to participate in TCEA-sponsored job events and shall not blame TCEA for any failure.

For the session of 2025-26.

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## Pre-Admission Declaration

Signature of the Applicant

Signature of the Guardian

Signature of the TCEA Authority